



DENNEHOTSO BOARDING SCHOOL

Together In Beauty, We Learn, Grow, and Achieve

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Principal: Delbert M. Ortiz

MEMORANDUM



Date: July 27, 2022
To: Staff
From: Delbert M. Ortiz, Principal
Re: Staff Orientation

Agenda

1. Student/Parent Handbook
2. Residential Handbook (draft)
3. Staff Handbook
4. Emergency Procedures and Continuity of Operations (COOP) Plan
5. Suspected Child Abuse and Neglect (SCAN)
6. FISE Union
7. Review Mandatory Signature Documents
8. Admin Review of SY 2021/2022
9. Staff PD
 - a. DOI Talent
 - i. FISSA
 - ii. Safety
 - iii. Blood Borne Pathogens
 - b. GSA Defensive Driving
 - c. DOI Travel Card
 - d. CPR/First Aid
 - e.
10. EPAPs

July				
<p>25 Professional Learning Communities Academy</p> <p>Books: -Learning by Doing -Taking Action</p> <p>-Team Norms -Commitment Signed -Gmail, Google Drive -Agendas -Role Play</p>	<p>26 Professional Learning Communities Academy</p> <p>-Guaranteed Viable Curriculum -Common Formative Assessments -Data for Mtg -Set up Tiers</p> <p>Cognitive Coaching -Intro -Role play</p> <p>West Ed -Curriculum Maps</p> <p>Principals Class Observation Schedule -Review Days</p>	<p>27 -First Day All Staff Return</p> <p>Welcome Orientation -Vision, Mission Statement Review -Student/Parent Handbook -Staff Handbook -SCAN -COOP Plan -Master Instructional Schedule -Supervision & Duty Schedule -Tour of Duty</p> <p>-Legal signatures</p> <p>-EPAPs</p> <p>-Required Reports a. Discipline b. Practice Scenario c. Liaison Referral</p> <p>School Reopening Plans</p>	<p>28 Native Star -Comprehensive Needs Assessment -School-wide Plan -Budget -Narratives and Plans</p> <p>NASIS -Attendance -Gradebook -2-3 grades entered/content area Per Week -Bi-Weekly Progress Reports -Behavior</p> <p>IT: -Website -One Call Now -Mobile Labs</p> <p>Required Trainings: -FERPA -Special Education -CST -PBIS</p> <p>Individual Trainings: -DOI Talent -GSA Defensive Driving -Blood Borne Pathogens -CPR/First Aid</p>	<p>29 Return to School BBQ</p> <p>(continue) Individual Trainings: -DOI Talent -GSA Defensive Driving -Blood Borne Pathogens -CPR/First Aid</p>

August				
1 GVC/SEL/PBIS RTI	2 Teacher/Staff Planning	3 -First Day of School	4	5 Emergency Procedures -Lockdown -Shelter in Place -Fire Drills -Bus Evacuation Staff PD:

If you have any questions, please feel free to reach me at the school.

Thank you,

Delbert M. Ortiz

Cc: File